

# Privacy Policy

Updated at 2022-08-01

Rentjaap (“we,” “our,” or “us”) is committed to protecting your privacy. This Privacy Policy explains how your personal information is collected, used, and disclosed by rentjaap.

This Privacy Policy applies to our website and its associated subdomains (collectively, our “Service”) alongside our application, rentjaap. By accessing or using our Service, you signify that you have read, understood, and agreed to our collection, storage, use, and disclosure of your personal information as described in this Privacy Policy and our Terms of Service.

## Definitions and key terms

To help explain things as clearly as possible in this Privacy Policy, every time any of these terms are referenced, they are strictly defined as:

- **Company:** When this policy mentions “Company,” “we,” “us,” or “our,” it refers to rentjaap, which is responsible for your information under this Privacy Policy.
- **Country:** where rentjaap or the owners/founders of rentjaapp are based, in this case, is The Republic of Cameroon.
- **Customer:** refers to the company, organisation or person that signs up to use the rentjaap Service to manage the relationships with your consumers or service users.
- **Device:** any internet-connected device such as a phone, tablet, computer or another machine that can be used to visit rentjaap and use our services.
- **IP address:** Every device connected to the Internet is assigned a number known as an Internet protocol (IP) address. These numbers are usually assigned in geographic blocks. An IP address can often identify the location from which a device connects to the Internet.
- **Personnel:** refers to those employed by rentjaap or under contract to perform a service on behalf of one of the parties.
- **Personal Data:** any information that, directly, indirectly, or in connection with other information – including a personal identification number – allows for the identification or identifiability of a natural person.

- Service: refers to the service(s) provided by rentjaap as described in the relative terms (if available) and on this platform.
- Third-party service: refers to advertisers, contest sponsors, promotional and marketing partners, and others who provide our content or whose products or services we think may interest you.
- Website: the rentjaap platform, which can be accessed via this URL: [www.rentjaap.com](http://www.rentjaap.com)
- You: a person or entity registered with rentjaap to use its Services.

## What Information Do We Collect?

We collect information from you when you visit our website, register, place an order, respond to a survey or fill out a form.

- Name / Username
- Phone Numbers
- Email Addresses
- Mailing Addresses
- Billing Addresses
- Age
- Copies of identification documents, e.g., Drivers licences and National Identity Card.
- Profile pictures

## When does Rentjaap use end-user/customer information from third parties?

Rentjaap will collect End User or customer Data necessary to provide the rentjaap services to our customers.

End users may voluntarily provide us with the information they have made available on social media websites. If you provide us with such information, we may collect publicly available information from the social media websites you have indicated. You can control how much of your information social media websites make public by visiting these websites and changing your privacy settings.

## **Do we share the information we collect with third parties?**

We may share the information that we collect, both personal and non-personal, with third parties such as advertisers, contest sponsors, promotional and marketing partners, and others who provide our content or whose products or services we think may interest you. We may also share it with our current and future affiliated companies and business partners. If we are involved in a merger, asset sale or other business reorganisation, we may share or transfer your personal and non-personal information to our successors-in-interest.

We may engage trusted third-party service providers to perform functions and provide services to us, such as hosting and maintaining our servers and the website, database storage and management, e-mail management, storage marketing, credit card processing, customer service and fulfilling orders for products and services you may purchase through the website. We will likely share your personal information, and possibly some non-personal information, with these third parties to enable them to perform these services for us and you.

We may share portions of our log file data, including IP addresses, for analytics purposes with third parties such as web analytics partners, application developers, and ad networks. If your IP address is shared, it may be used to estimate general location and other technographics such as connection speed, whether you have visited the website on a shared site, and the type of device used to visit it. They may aggregate information about our advertising and what you see on the website and provide auditing, research and reporting for us and our advertisers.

We may also disclose personal and non-personal information about you to government or law enforcement officials or private parties as we, in our sole discretion, believe necessary or appropriate to respond to claims, legal processes (including subpoenas) to protect our rights and interests or those of a third party, the safety of the public or any person, to prevent or stop any illegal, unethical, or legally actionable activity, or to otherwise comply with applicable court orders, laws, rules and regulations.

## **Where and when is information collected from customers and end users?**

Rentjaap will collect the personal information that you submit to us. We may also receive personal information about you from third parties as described above.

## How Do We Use The Information We Collect?

Any of the information we collect from you may be used in one of the following ways:

- To personalise your experience (your information helps us to better respond to your individual needs)
- To improve our website (we continually strive to improve our website offerings based on the information and feedback we receive from you)
- To improve customer service (your information helps us to respond to your customer service requests and support needs more effectively)
- To process transactions
- To administer a contest, promotion, survey or other site feature
- To send periodic emails

## How Do We Use Your Email Address?

By submitting your email address on this website, you agree to receive emails from us. You can cancel participation in any of these email lists by clicking on the opt-out link or other unsubscribe options included in the respective email. We only send emails to people who have authorised us to contact them directly or through a third party. We do not send unsolicited commercial emails because we hate spam as much as you do. By submitting your email address, you also agree to allow us to use your email address for customer audience targeting on sites like Facebook, where we display custom advertising to specific people who have opted-in to receive communications from us. Email addresses submitted only through the order processing page will be used to send you information and updates about your order. If, however, you have provided the same email to us through another method, we may use it for any of the purposes stated in this Policy. Note: If at any time you would like to unsubscribe from receiving future emails, we include detailed unsubscribe instructions at the bottom of each email.

## **How Long Do We Keep Your Information?**

We keep your information only so long as we need it to provide rentjaap to you and fulfil the purposes described in this policy. This is also the case for anyone with whom we share your information and who carries out services on our behalf. When we no longer need to use your information, and there is no need for us to keep it to comply with our legal or regulatory obligations, we'll either remove it from our systems or depersonalise it so that we can't identify you.

## **How Do We Protect Your Information?**

We implement a variety of security measures to maintain the safety of your personal information when you place an order or enter, submit, or access your personal information. We offer the use of a secure server. After a transaction, your private information (credit cards, social security numbers, financials, etc.) is never kept on file. We cannot, however, ensure or warrant the absolute security of any information you transmit to rentjaap or guarantee that your information on the Service may not be accessed, disclosed, altered, or destroyed by a breach of any of our physical, technical, or managerial safeguards.

## **Could my information be transferred to other countries?**

rentjaap is incorporated in Cameroon. Information collected via our website, through direct interactions with you, or from our help services may be transferred from time to time to our offices, personnel or third parties throughout the world. It may be viewed and hosted anywhere in the world, including in countries that may not have laws of general applicability regulating the use and transfer of such data. To the fullest extent allowed by applicable law, by using any of the above, you voluntarily consent to the trans-border transfer and hosting of such information.

# **Is the information collected through the Rentjaap Service secure?**

We take precautions to protect the security of your information. We have physical, electronic, and managerial procedures to help safeguard, prevent unauthorised access, maintain data security, and correctly use your information. However, neither people nor security systems are foolproof, including encryption systems. In addition, people can commit intentional crimes, make mistakes or fail to follow policies. Therefore, while we use reasonable efforts to protect your personal information, we cannot guarantee its absolute security. If applicable law imposes any non-disclaim-able duty to protect your personal information, you agree that intentional misconduct will be the standard to measure our compliance with that duty.

# **Can I update or correct my information?**

The rights you have to request updates or corrections to the information rentjaap collect depend on your relationship with rentjaap. Personnel may update or correct their information as detailed in our internal company employment policies.

Customers have the right to request the restriction of specific uses and disclosures of personally identifiable information. You can contact us to (1) update or correct your personally identifiable information, (2) change your preferences concerning communications and other information you receive from us, or (3) delete the personally identifiable information maintained about you on our systems (subject to the following paragraph), by cancelling your account. Such updates, corrections, changes and deletions will have no effect on other information that we maintain or information that we have provided to third parties by this Privacy Policy before such update, correction, change or deletion. To protect your privacy and security, we may take reasonable steps (such as requesting a unique password) to verify your identity before granting you profile access or making corrections. You are responsible for maintaining the secrecy of your unique password and account information.

You should be aware that removing every record of the information you provided us from our system is not technologically possible. The need to back up our systems to protect information from inadvertent loss means that a copy of your information may exist in a non-erasable form that will be difficult or impossible for us to locate. Promptly after receiving your request, all personal data stored in

databases we actively use and other readily searchable media will be updated, corrected, changed or deleted, as appropriate, as soon as and to the extent reasonably and technically practicable.

If you are an end-user and wish to update, delete, or receive any information we have about you, you may do so by contacting the organisation of which you are a customer.

## **Personnel**

If you are a rentjaap worker or applicant, we collect the information you voluntarily provide. We use the information collected for Human Resources to administer workers' benefits and screen applicants.

You may contact us to (1) update or correct your information, (2) change your preferences concerning communications and other information you receive from us, or (3) receive a record of the information we have relating to you. Such updates, corrections, changes and deletions will have no effect on other information that we maintain or information that we have provided to third parties by this Privacy Policy before such update, correction, change or deletion.

## **Sale of Business**

We reserve the right to transfer information to a third party in the event of a sale, merger or other transfer of all or substantially all of the assets of rentjaap or any of its Corporate Affiliates (as defined herein), or that portion of rentjaap or any of its Corporate Affiliates to which the Service relates, or if we discontinue our business or file a petition or have filed against us a petition in bankruptcy, reorganisation or similar proceeding, provided that the third party agrees to adhere to the terms of this Privacy Policy.

## **Affiliates**

We may disclose information (including personal information) about you to our Corporate Affiliates. For purposes of this Privacy Policy, "Corporate Affiliate" means any person or entity which directly or indirectly controls, is controlled by or is under common control with rentjaap, whether by ownership or otherwise. Any information relating to you that we provide to our Corporate Affiliates will be treated by those Corporate Affiliates by the terms of this Privacy Policy.

## **Governing Law**

The laws of Cameroon govern this Privacy Policy without regard to its conflict of laws provision. You consent to the exclusive jurisdiction of the courts in connection with any action or dispute arising between the parties under or in connection with this Privacy Policy.

The laws of Cameroon, excluding its conflicts of law rules, shall govern this Agreement and your use of the website. Your website use may also be subject to local, state, national, or international laws.

Using rentjaap or contacting us directly signifies your acceptance of this Privacy Policy. If you do not agree to this Privacy Policy, you should not engage with our website or use our services. Continued use of the website, direct engagement with us, or following the posting of changes to this Privacy Policy that do not significantly affect the use or disclosure of your personal information will mean that you accept those changes.

## **Your Consent**

We've updated our Privacy Policy to provide complete transparency into what is being set when you visit our site and how it's being used. By using our rentjaap, registering an account, or making a purchase, you hereby consent to our Privacy Policy and agree to its terms.

## **Links to Other Websites**

This Privacy Policy applies only to the Services. The Services may contain links to websites not operated or controlled by rentjaap. We are not responsible for the content, accuracy or opinions expressed on such websites, and such websites are not investigated, monitored or checked for accuracy or completeness by us.

Please remember that our Privacy Policy is no longer in effect when you use a link from the Services to another website. Browsing and interaction on any other website will be subject to that website's rules and policies, including those with a link on our platform. Third parties may use cookies or other methods to collect information about you.



# Cookies

Rentjaap uses "Cookies" to identify the areas of our website that you have visited. A cookie is a small piece of data stored on your computer or mobile device by your web browser. We use cookies to enhance the performance and functionality of our website, but they are non-essential to their use. However, without these cookies, certain functionality, like videos, may become unavailable, or you would be required to enter your login details every time you visit the website, as we would not be able to remember that you had logged in previously. Most web browsers can be set to disable the use of Cookies. However, if you disable Cookies, you may not be able to access functionality on our website correctly or at all. We never place Personally Identifiable Information in Cookies.

## Blocking and disabling cookies and similar technologies

You may also set your browser to block cookies and similar technologies wherever you're located. Still, this action may block our essential cookies and prevent our website from functioning correctly, and you may not be able to utilise all of its features and services entirely. You should also be aware that you may lose some saved information (e.g. protected login details, site preferences) if you block cookies on your browser. Different browsers make different controls available to you. Disabling a cookie or category does not delete the cookie from your browser; you must do this yourself from within your browser; you should visit your browser's help menu for more information.

## Age

We do not address anyone under the age of 21. We do not knowingly collect personally identifiable information from anyone under age 21. When we become aware that We have collected Personal Data from anyone under the age of 21, we remove that information from Our servers.

## Changes To Our Privacy Policy

We may change our Services and policies, and we may need to make changes to this Privacy Policy so that they accurately reflect our Services and policies. Unless otherwise required by law, we will notify you (for example, through our Service) before we make changes to this Privacy Policy and allow you to review them before they go into effect. Then, if you continue to use the Service, you will be bound by the updated Privacy Policy. You can delete your account if you disagree with this or any revised Privacy Policy.

## **Third-Party Services**

We may display, include or make available third-party content (including data, information, applications and other product services) or provide links to third-party websites or services ("Third-Party Services").

You acknowledge and agree that Jaap shall not be responsible for any Third-Party Services, including their accuracy, completeness, timeliness, validity, copyright compliance, legality, decency, quality or any other aspect thereof. rentjaap does not assume and shall not have any liability or responsibility to you or any other person or entity for any Third-Party Services.

Third-Party Services and links to them are provided solely as a convenience to you, and you access and use them entirely at your own risk and subject to such third party's terms and conditions.

## **Information about General Data Protection Regulation (GDPR)**

We may be collecting and using information from you if you are from the European Economic Area (EEA). In this section of our Privacy Policy, we will explain precisely how and why this data is collected and how we maintain this data under protection from being replicated or misused.

## **What is GDPR?**

GDPR is an EU-wide privacy and data protection law that regulates how EU residents' data is protected by companies and enhances the control the EU residents have over their data.

The GDPR is relevant to any globally operating company, not just EU-based businesses and EU residents. Our customers' data is essential irrespective of their location, so we have implemented GDPR controls as our baseline standard for all our operations worldwide.

## What is personal data?

Any data that relates to an identifiable or identified individual. GDPR covers a broad spectrum of information that could be used on its own or in combination with other pieces of information to identify a person. Personal data extends beyond a person's name or email address. Some examples include financial information, political opinions, genetic data, biometric data, IP addresses, physical addresses, sexual orientations, and ethnicity.

The Data Protection Principles include requirements such as:

- Personal data collected must be processed in a fair, legal, and transparent way and should only be used in a way that a person would reasonably expect.
- Personal data should only be collected to fulfil a specific purpose, and it should only be used for that purpose. Organisations must specify why they need personal data when they collect it.
- Personal data should be held no longer than necessary to fulfil its purpose.
- People covered by the GDPR have the right to access their data. They can also request a copy of their data and that their data be updated, deleted, restricted, or moved to another organisation.

## Why is GDPR necessary?

GDPR adds new requirements regarding how companies should protect individuals' data that they collect and process. It also raises the stakes for compliance by increasing enforcement and imposing more significant fines for breaches. Beyond these facts, it's simply the right thing to do. At rentjaap, we firmly believe that your data privacy is paramount, and we already have solid security and privacy practices that go beyond this new regulation's requirements.

# Individual Data Subject's Rights - Data Access, Portability and Deletion

We are committed to helping our customers meet the data subject rights requirements of GDPR. rentjaap processes or stores all personal data in fully vetted, DPA-compliant vendors. We store all conversations and personal data for up to 6 years unless your account is deleted. In this case, we dispose of all data by our Terms of Service and Privacy Policy, but we will not hold it longer than 60 days.

We are aware that if you are working with EU customers, you need to be able to provide them with the ability to access, update, retrieve and remove personal data. We got you! We've been set up as self-service and have always given you access to your and your customer's data. Our customer support team is here for you to answer any questions you might have about working with the API.

## Contact Us

Don't hesitate to contact us if you have any questions.

- Via Email: [rentjaap@gmail.com](mailto:rentjaap@gmail.com)
- Via Phone Number: [+237 672815351](tel:+237672815351)
- Via this Link: [www.rentjaap.com](http://www.rentjaap.com)
- Via this Address:

Warsaw Palace Annex,

Opposite Smart Kids Nursery & Primary School

Bokwai, Buea